



StartHub is hiring!

Open Position for Short-Course Manager

StartHub Africa is looking for a short-course manager starting from mid of August 2019 for 48 hours per week for min. 1 year.

StartHub Africa is a young social start-up with the vision to support young people to start and grow successful businesses. StartHub runs a highly practical entrepreneurship training that enables people to start a business. So far, the training has only been offered at universities. Now, we want to run the training as a short-course.

The tasks of the short-course manager include the following:

- Testing different operational models of the “Start your business!” short-course
- Intensive marketing (online & offline) of the short-courses
- Building partnerships with relevant organisations to run short-courses together
- Coordinating short-courses
- Co-Developing and testing new short-courses
- Eventual support to other StartHub Africa working groups

Requirements:

- **Full-time commitment possible** (no students or people with other work commitments)
- University degree in any subject
- High self-initiative
- Entrepreneurial mindset
- Strong communication skills
- Strong marketing skills including social media marketing knowledge
- Strong (self-) organizational skills
- Resource-efficient working
- Sound knowledge of MS Office (Excel, PowerPoint, Word)
- Comfortable using Mozilla Thunderbird, Skype, Google Drive, Trello
- Reliable and punctual

What are we offering:

- 48 hours per week
- Attractive Salary
- One-year Contract, three-month probation period
- Renewal after one year likely
- Office space at Makerere University
- Be part of a young, international, dynamic and highly motivated team
- Bring in your own ideas and really make a difference!

How to apply?

Please send us your **CV** and **letter of motivation** including your **expected salary** written with Microsoft Word (exported as a pdf file) **as soon as possible** to application@starhubafrica.org.

Tell us how you work (use examples and prior experiences) and why you think you are the perfect person for the position of the short-course manager.

Selected applicants will be invited to a job interview in Kampala. All information is also available on www.starhubafrica.org/about/join

If you have any questions, don't hesitate to contact us (0702626168 or info@starhubafrica.org).

We look forward to hearing from you!